

# JUSTICE SOSU

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## Professional summary

Data-driven professional with over 5 years of combined experience in data analysis, business analysis, and operational performance management. Currently working as a Count Manager at RGIS, leading data-focused operational projects and ensuring precision in performance reporting across retail and warehouse environments. Certified in CompTIA Data+ and BCS Business Analysis, with proven ability to turn data into actionable business insights through tools such as Excel, SQL, Tableau, and Power BI. Known for transforming raw data into meaningful strategies that enhance decision-making, efficiency, and overall business outcomes.

## Work history

**Count Manager**, Aug 2023 - Current

**RGIS Inventory Specialists LTD** - Birmingham, UK

Oversaw nationwide retail stocktaking projects, managing and analysing count performance data to drive operational efficiency and accuracy. Implemented workflow optimisations and reporting tools that enhanced data visibility, supported strategic staffing decisions, and ensured high-quality inventory audits across multiple sites.

- Managed and analysed count performance data across nationwide retail projects, **improving accuracy by 12%** and reducing processing time through workflow optimisation.
- Developed **Excel and Tableau** reporting templates and dashboards to track key metrics such as **productivity, count accuracy, and error resolution**.
- Delivered data-informed reports to management and clients, guiding staffing and scheduling decisions for **large-scale stocktaking operations**.
- Supervised and trained **teams of 10–30 inventory auditors** and led them across **20+ retail stores nationwide**, ensuring adherence to quality and accuracy standards. Ensured **integrity of collected data and accurate reporting** using RGIS proprietary systems and handheld scanners.
- Conducted **quality assurance reviews** and reconciliations, identifying systemic issues and collaborating with store teams to resolve discrepancies, resulting in a **15% reduction in recurring errors**.

**Inventory Data Coordinator**, Jan 2023 - May 2023

**Luceco PLC** - Telford, UK

Optimised inventory management and supply chain operations by implementing accurate data collection, validation, and analysis processes. Delivered actionable insights that improved stock integrity, reduced discrepancies, and supported operational decision-making across the warehouse.

- Assisted in data collection and conducted root-cause analysis for stock irregularities, contributing to a smoother supply chain and **reducing errors**.
- Maintained **100% accuracy** in stock movement records using automated warehouse management systems.
- Verified incoming shipment data and **reduced discrepancies** through systematic record validation.
- Utilised automated warehouse management software for goods processing.

**Data Analyst Intern**, April 2022 - Nov 2022

**DataGrow Analytics BV** - Utrecht, Netherlands

Contributed to business intelligence and data analysis initiatives in a small consulting environment focused on retail and logistics clients. Supported the analytics team in collecting, cleaning, and visualising datasets to identify operational inefficiencies and trends.

- Collaborated with data analysts to extract and clean large datasets using **MySQL and Excel**, improving data quality and reducing processing errors by 20% while identifying operational inefficiencies and trends.
- Built **interactive Tableau dashboards** to visualise key business metrics, including inventory accuracy, order fulfilment rates, and regional sales performance.
- Assisted in preparing monthly performance reports for clients, translating complex data into actionable insights for management decision-making.

- Participated in **client meetings** to review **KPIs** and recommend strategies for process optimisation based on trend analysis.
- Documented workflow processes and data cleaning steps in Confluence, ensuring reproducibility and transparency across the analytics team.

## Skills

- MYSQL, POSTGRESQL
- Tableau, Power BI
- Python
- Advanced Microsoft Excel
- Business Intelligence
- Google Workspace (Docs, Sheets, Slides)
- Process Improvement
- Stakeholder engagement and collaboration
- Full Stack Development
- HTML5, CSS3
- JAVASCRIPT
- REACT
- PHP
- Workflow optimization techniques

## Education

**Bachelor of Science:** Computer Science, 01/2021 - 07/2021  
Kwame Nkrumah University of Science and Technology- Ghana

**WASSCE :** Physics, Mathematics, Chemistry, 09/2017 - 09/2020  
**Mfantshipim School** - Ghana

## Certifications and Licenses

BCS Business Analysis Certificate - Requirements Engineering and Process Modelling  
CompTIA Data+ - Data Analytics, Statistics and Data Storytelling  
Full Stack Development Certificate - IT Career Switch

## Projects

### DATA ANALYTICS EXPERIENCE:

Below are two data analytics dashboard projects I developed to apply and demonstrate my analytical and visualization skills. These projects are featured in my portfolio: <http://justicesosu.co.uk/>

#### **Portfolio Project #1: “Bike Sales Analysis”**

Cleaned and transformed raw CSV data in MySQL, joined multiple tables, and analyzed sales trends, profit contribution, and customer demographics. Designed a fully interactive dashboard in Tableau to answer key business questions such as top-performing sales reps, product performance by category, and regional sales insights.

#### **Portfolio Project #2: “Electric Vehicle Data Analysis”**

Explored and visualized a dataset of over 150,000 electric vehicles across model years, manufacturers, and states. Built an interactive Tableau dashboard showing trends in electric range, BEV/PHEV distribution, top EV models and makes, and CAFV eligibility. Included slicers to allow dynamic filtering by vehicle type, model, and geography.

### DEVELOPMENT EXPERIENCE:

Below are the two briefs of development projects I completed with IT Career Switch which can be found in my bio: <http://justicesosu.co.uk/>

#### **Portfolio Project #1: “Gazetteer”**

Develop a map-based application in HTML, CSS, JavaScript (jQuery) and Bootstrap presenting geographical and demographic data from JSON returned by PHP modules that query third-party APIs such as GeoNames and OpenWeather.

#### **Portfolio Project #2: “Company Directory – Database Application”**

Full project cycle: Formal proposal followed by the development of a company personnel database application using Bootstrap, JavaScript (jQuery), PHP and MySQL. Sign off obtained after demonstrating that all of the required functionality was present and working as intended through the preparation of a formal test script.